

Advanced Train the Trainer

Course Objectives

Aim: to plan and deliver effective and motivational training

Planning development

- ▶ How training fits in with other development methods
- ▶ Planning development strategies

Design an effective training session

- ▶ Creating a good beginning, middle and end, effective signposting
- ▶ Creative learning methods
- ▶ Select appropriate activities and use effective visual aids
- ▶ Design good pre and post course work

Create a positive learning environment

- ▶ Manage group dynamics
- ▶ Deliver with personal impact

Coaching skills

- ▶ Coach in the workplace

Accelerated learning

- ▶ Techniques to improve learning

NLP techniques

- ▶ How to use NLP techniques in your training

Evaluate training effectively

Plan and deliver a training session

“It is the responsibility of the leadership and management to give opportunities and put demands on people which enable them to grow as human beings in the their work environment.”

Sir John Harvey Jones

This course is about preparing and delivering effective and motivational training sessions. It is for people who have already attended the first train the trainer course and have experience of delivering training.

Programme style

- ▶ Interactive
- ▶ Personal video recordings on CD of practicals
- ▶ Tools and techniques to use in the future
- ▶ Ending with personal action plans.

Pre course work

- ▶ Write personal learning outcomes
- ▶ Bring selected materials to use for the practical

Follow up work-based activities

- ▶ Deliver one session and assess results
- ▶ Complete personal development plans

Two day course

Yarnfield